

RECORD CERTIFICATION

This document is intended to meet the requirements set forth in Michigan Rules of Evidence, Rule 902(11) addressing certified records of regularly conducted activity.

I swear or affirm that each of the following is true regarding the attached records, to the best of knowledge and belief.

I, _____, am the Custodian of Records for, or I am an employee familiar with the manner and process in which these records are created and maintained by virtue

of my duties and responsibilities of employment with _____. I hereby certify that the attached records meet the following criteria:

1. The records requested were made at or near the time of the occurrence of the matter set forth by or from information transmitted by a person with knowledge of those matters;
2. The records requested are certified records that were recorded or filed in a public office as authorized by law;
3. The records requested are kept in the course of the regularly conducted business activity;
4. It was the regular practice of the business activity/Department to make the record as authorized by law; and
5. The requested documents are domestic public documents that are sealed and my signature below is an attestation that the documents are from _____.

Dated: _____

Signature: _____

Print name: _____

Address: _____

City: _____